



महाराष्ट्र शासन

व्यवसाय शिक्षण व प्रशिक्षण प्रादेशिक कार्यालय, अमरावती

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अत्यंत महत्वाचे

क्रमांक:०८/प्रशिक्षण/प्रवेश/२०१२/२५९५
दिनांक :०३-५-२०१२

प्रति,

प्राचार्य,
शासकीय / अशासकीय औद्योगिक प्रशिक्षण संस्था,
अमरावती विभाग (सर्व)

प्रकल्प अधिकारी
आश्रम शाळा औद्योगिक प्रशिक्षण संस्था,
अंतरगांव / हर्षी / चिखली / सुसर्दा

प्राचार्य,
उच्चस्तर औद्योगिक प्रशिक्षण
संस्था, रहाटगांव

विषय :- Social Studies ऐवजी Employability Skills
हा विषय सुरु करणेबाबत.

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उपरोक्त विषयास अनुसरून कळविण्यांत येते की, मा. संचालक, व्यवसाय शिक्षण व प्रशिक्षण संचालनालय, म.रा. मुंबई यांचे पत्र क्रमांक-१७/परीक्षा/२०१२/३४८ दिनांक २३-४-२०१२ व डी.जी.ई.टी नवी दिल्ली यांचे पत्र क्रमांक-डीजीईटी -१९(१७)/२०१०- सीडी दिनांक १२-४-२०१२ रोजीच्या पत्राची छायांकीत प्रत सोबत जोडण्यांत येत आहे. सदर पत्रातील नमुद सुचने प्रमाणे प्रवेश सत्र ऑगस्ट २०१२ पासून Social Studies ऐवजी Employability Skills हा विषय सुरु करावा.

सहपत्र :- वरील प्रमाणे.

(मा.दा.वानखडे)
सहाय्यक संचालक,
व्यवसाय शिक्षण व प्रशिक्षण
प्रादेशिक कार्यालय, अमरावती

प्रतिलिपी :- जिल्हा व्यवसाय शिक्षण व प्रशिक्षण अधिकारी, अमरावती / यवतमाळ / अकोला / बुलढाणा / वाशिम यांना माहीती तथा आवश्यक कार्यवाही करिता अद्योषित.



महाराष्ट्र शासन
व्यवसाय शिक्षण व प्रशिक्षण संचालनालय,

महाराष्ट्र राज्य,

३, महापालिका मार्ग, टपाल पेटी क्रमांक १००३६, मुंबई ४०० ००९.

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क्र. १७/परीक्षा/२०१२/३४८

दिनांक :- २३/०४/२०१२

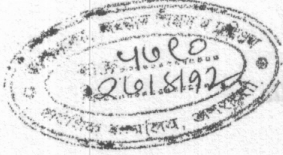
प्रति,

सहसंचालक,

व्यवसाय शिक्षण व प्रशिक्षण,

प्रादेशिक कार्यालय, मुंबई/पुणे/नाशिक

/औरंगाबाद/अमरावती/नागपूर



विषय - Social Studies ऐवजी Employability Skills हा विषय
सुरु करणेबाबत .

संदर्भ- DGET नवी दिल्ली यांचे पत्र क्र.DGET-19(17)/2010- CD

दिनांक 12/4/2012

डी.जी.ई.टी. नवी दिल्ली यांनी त्यांचे उपरोक्त संदर्भाधिन पत्रान्वये Social Studies ऐवजी Employability Skills हा विषय प्रवेश सत्र ऑगस्ट -२०१२ पासून सुरु होणार असल्याबाबत कळविले आहे. सदर पत्रामध्ये त्यांनी Employability Skills या विषयाबाबत Syllabus व इतर तत्सम बाबीसंबंधी विस्तृतपणे माहिती नमूद केली आहे.सोबत वरील संदर्भीय पत्राची छायांकित प्रत जोडली आहे.तरी आपणांस कळविण्यात येते कि, सदर पत्र व त्यात नमूद केलेली माहिती आपल्या अधिपत्याखालील सर्व औ.प्र.संस्था/ केंद्रांना अवगत करावी व पत्रात नमूद केल्याप्रमाणे आवश्यक कार्यवाही करावी.

महाराष्ट्र शासन
व्यवसाय शिक्षण व प्रशिक्षण
संचालनालय
मुंबई
२३/०४/१२

(ह. रा. शेगर)

(ह. रा. शेगर)

सहाय्यक संचालक (तां.),

व्यवसाय शिक्षण व प्रशिक्षण संचालनालय,

महाराष्ट्र राज्य, मुंबई - ४०० ००९.

प्रत - १) सर्व औ.प्र.संस्था/ केंद्रे यांना माहिती व पुढील कार्यवाहीसाठी रवाना.

२) कार्यासन क्र.१२/२० यांना माहिती व पुढील कार्यवाहीकरीता.

३) Computer Programmer का.क्र.१७,परीक्षा संगणकीय प्रणालीमध्ये पत्रातील सुचनाप्रमाणे आवश्यक ते बदल करावेत.

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DGE&T-19 (17)/2010-CD
Government of India
Ministry of Labour & Employment
Directorate General of Employment & Training

S. S. Bhawan, New Delhi

Dated: 12th April, 2012

To

- (i) Principal Secretaries/Secretaries to all State Govts./UT Administrations dealing with Craftsmen Training
- (ii) Directors/Commissioners of all State Governments/UT Administration dealing with Craftsmen Training

Subject:- In introduction of Subject "Employability Skills" in place of subject "Social Studies" under CTS- regarding.

Sir/Madam,

The subject of "Social Studies" is included in the course curricula of all trades under Craftsmen Training Scheme (CTS) including COEs and Apprenticeship Training Scheme (ATS). The objective of inclusion of the subject is to equip the trainees with necessary knowledge of work place environment prior to his entry into the world of work. It is mandatory for all the trainees to pass the subject for being eligible for award of National Trade Certificate (NTC) or National Apprenticeship Certificate (NAC). Teaching @ two hours per week is allocated for the subject.

2. Environment in industries and work places have changed considerably during the last decade. It was, therefore, under active consideration of NCVT to review the subject of "Social Studies" in order to make it more relevant to current realities. After elaborate discussion, NCVT in its 38th meeting recommended introduction of the subject "Employability Skills" by replacing "Social Studies". Government of India accepted the above recommendation and issued implementation order vide DGET letter of even no. dated 15.04.2011. Some State Governments requested to change the session for implementation due to difficulty in appointment of the instructors.

The following subjects have been covered in the subject "Employability Skills":-

1. Communication Skills
2. English Proficiency
3. Quality Management Tools
4. Entrepreneurship Development Skills
5. Occupational safety and health

3. The syllabus covering above topics have been approved by NCVT. The same is available at DGE&T website www.dget.nic.in and a copy of which is enclosed herewith.

4. Following directions are Issued for Implementations of the "Employability Skills":

4(1) Duration & Time

The duration of curricula is 110 hours. The breakup of time duration of various topics is given in syllabus. The existing norm of 2 hrs per week may not be sufficient for courses of 6 months duration. This norm, therefore, may be revised to 2-1/2 hours per week for this subject. The additional half hour may be adjusted from extra curricula activities/sports. Holidays and after training hours may also be used for completing the syllabus, if required.

4(2) Trade Testing

Subject will be included under All India Trade Test with full marks 50 and pass marks 40% of full marks. Other Terms & Conditions for conducting the exam will remain the same.

4(3) Course Content

National Instructional Media Institute (NIMI), Chennai has developed Study Material for Employability Skills. Covering all the five (05) subjects. The same is required to be followed and they may be procured from NIMI urgently.

4(4) Instructors

- i. Approved minimum qualification for instructors is "Bachelor of Business Administration" with 2 years experience in industry or institute. Posts of regular instructors need to be created urgently and filled-up.
- ii. Subjects can also be taught by existing instructors of Social Studies duly trained in new areas or by guest/contract faculties till regular appointment is done.
- iii. Following institutes / Organizations may be approached for purpose of training of instructors in different subjects.

S.No	Topics in the Syllabus	Institutes / originations
1.	Communication Skills	States to make their own arrangement by locating suitable institutes.
2.	English Proficiency	
3.	Quality Management Tools	Quality Council of India or any other suitable institute.
4.	Entrepreneurship	National Institute for Entrepreneurship and Small Businesses Development, Noida A-23, Sector-62, Institutional Area, Noida - 201301, U.P, India or any other suitable Institute.
5.	Occupational safety and health	Regional Labour Institute, Sector-47, Faridabad (Haryana) or any other suitable institute.

5. The State Governments are requested to ensure Training of Trainers in Employability Skills. The State Government may communicate directly with the above institutes and DGE&T field Institutes for training the trainers.

6. For conducting Training of Trainers, two faculty members of respective DGE&T field Institutes should be trained. Until then subject can be taught by guest/contract faculty.

7. Cost of Training of Trainers shall be borne by respective institutes. However, if courses are conducted at DGE&T field institutes, TA/DA to nominees of State Governments may be paid subject to availability of budget. If the State Governments have to bear the cost of training in designated institutes funds provided to IMCs for modernization/upgradation may be used for the purpose.

8. It is, therefore, requested that the subject "Employability Skills" be substituted in place of "Social Studies" under CTS from session starting from August, 2012. It is reiterated that no further extension would be granted for implementation of the subject "Employability Skills" as it is very important for trainees to know employability skills for their employment.

Yours faithfully,

(D Mallick)
Director of Training and
Secretary, NCVT

Copy to:-

1. Director, ATI Hyderabad, ATI Mumbai, ATI Kolkata, ATI Kanpur, ATI Ludhiana, Principal CTI Chennai.
2. Director CSTARI Kolkata /ATI (EPI) Hyderabad & Dehradun, FTI Bangalore & Jamshedpur.
3. RDAT Kanpur, Mumbai, Kolkata, Chennai, Faridabad & Hyderabad
4. Principal MITI, Haldwani, Calicut, Jodhpur, Choudwar, NVTI, Noida and all RVTIs.
5. All Officers up to JDT level of DGE&T (HQ).
6. TTC of DGE&T with a request to supply question papers as per demand
7. AP section of DGE&T.
8. NJMI, Chennai: with a request to supply study material on "Employability Skills" as per demand.

Amrit Pal Singh
12/04/2012
(Amrit Pal Singh)
Dy. Director of Training